Corporate Budget Savings 0910

Author: Jonathan Belford **Report Type:** PIs Report

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Rows are sorted by Code

Responsible OUs Corporate Governance

Traffic Light: Green 58

| Report Ref | Traffic Light Icon | Code | Short Name | Full Year Budget Saving £ | Full Year Projected Value £ | Latest Note | Managed By |
|---------------|-----------------------|-------|--|---------------------------------|-----------------------------------|---|----------------------|
| 1 | ② | ACC90 | Review of Sickness Absence | 250,000 | 250,000 | Carol Wright 16 October 2009 Budget lines across Aberdeen City Council have been adjusted - completed | Ewan Sutherland |
| 2 | Ø | CE1 | Discontinue annual sponsorship for Chair of Public Policy at Robert Gordon University | 16,000 | 16,000 | Carol Wright 16 October 2009 RGU previously advised - completed | Roderick MacBeath |
| 3 | ② | CE2 | Advertisement of Councillor's Surgeries | 21,000 | 21,000 | Carol Wright 16 October 2009 Elected members have agreed to cease advertising notices for surgeries in the press | Roderick MacBeath |
| 4 | > | CI06 | Service redesign & Efficiencies Cust. Serv .Del | 169,000 | | Wayne Connell 21 July 2009 Complete - Savings made by non filling of vacancies and reconfiguration of teams taking on board new technologies and redesign of processes and task allocation. Reconfiguration of teams is underway with consultation with staff and unions. | Jacek Nowak |
| 5 | Ø | CI07 | Restructure of Debt Recovery Teams | 104,000 | | Ken Taylor 09 November 2009 The merger of the Business Rates, Sundry Debt, Car Parking and Housing Benefit overpayments teams will provide a streamlined management structure and more efficient service. £70k of savings has already been met but Unite are disagreeing with the merge of the Car Park staff. Proposals for the amended structure issued to staff and Unions 03/07/09. | Jacek Nowak |

| | | | | | | Proposals on hold per Unite failure to agree. Working Group established and has met once. Visit to AECC planned for 13/10/09. Draft report being prepared for Finance and Resources Committee on 10/12/09. Irrespective of Union stance, savings will be achieved. | |
|----|----------|------|--|--------|--------|--|---------------------|
| 6 | | CI09 | Restructure of Income Management Team | 23,000 | 23,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the removal of one post via the Corporate ER/VS exercise which provides a more streamlined management structure. | Jacek Nowak |
| 7 | ② | CI11 | Delete vacant Investigations Manager post | 32,000 | 32,000 | Martin Murchie 17 June 2009 Complete - Vacant Investigations Manager post deleted from the structure. | Martin Murchie |
| 8 | | CI12 | e-Government web site - Web Content and Promotions Officer | 5,000 | 5,000 | Dorothy Anderson 19 June 2009 Complete - Revised post documentation complete; post has been graded resulting in required saving. | Rhona Atkinson |
| 9 | | CI13 | Delete 2 Change Manager posts | 87,000 | 87,000 | Dorothy Anderson 19 June 2009 Complete - Two Change Manager posts have been deleted from the overall structure. Both posts were vacant. | Rhona Atkinson |
| 10 | ② | CI14 | Delete vacant Budget Analyst post | 6,000 | 6,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved via the deletion of this post which was currently vacant. | Rhona Atkinson |
| 11 | Ø | CI15 | Disestablish vacant hours following minor structure change in Operations (2nd line support co-ordinator) | 23,000 | 23,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the disestablishment of vacant hours following minor structure change in Operations. | Rhona Atkinson |
| 12 | Ø | CI16 | Support Services - Finance functionality | 15,000 | 15,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the deletion of 0.5fte through the restructuring of the payment of invoices across Continuous Improvement which identified possible savings in bringing this function into a central resource. | Dorothy Anderson |
| 13 | ② | CI17 | Support Services – Restructuring | 20,000 | 20,000 | Dorothy Anderson 19 June 2009 Complete - The plan of action is to streamline the reception facility, towards the Corporate Approach of that to be adopted within the move to Marischal College. Saving achieved through deletion of 1.0fte. Service delivery will be continually monitored to ensure customer satisfaction levels are not compromised. | Dorothy Anderson |
| 14 | ② | CI22 | Project Leader Voluntary Severance | 43,000 | 43,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the deletion of 1 permanent Project Leader in the Business Transformation Team via the Corporate ER/VS process. | Rhona Atkinson |
| 15 | Ø | CI24 | Revision of Bulk Printing Contract | 13,000 | 13,000 | Dorothy Anderson 19 June 2009 Complete - Following installation of newer, more efficient printers at Aberdeenshire's Bulk Printing Service, contract has been reviewed and new pricing agreed for same print volumes. | Rhona Atkinson |
| 16 | Ø | CI25 | Revision of BT Commsure Contract | 10,000 | 10,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved via review of our Business Continuity Requirements for telephony, | Rhona Atkinson |

| | | | | | | the contract for BT Commsure has been revised while still retaining adequate contingency for the main telephone system in St Nicholas House. | |
|----|----------|------|---|---------|---------|---|----------------|
| 17 | ② | CI26 | Revision of AutoCAD Support Contract | 6,000 | 6,000 | Carol Wright 16 November 2009 On target. The contract is renewed in January 2010 and will be at the reduced cost whilst still meeting our needs. The reduced cost has also been incorporated into 2010/11 budget process. | Rhona Atkinson |
| 18 | Ø | CI27 | Revision of Server Maintenance Contract (tender exercise) | 50,000 | 50,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved following CPU led tender for server maintenance jointly with Aberdeenshire. | Rhona Atkinson |
| 19 | ② | CI28 | Reduction of ad-hoc Operations Support | 5,000 | 5,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved via the reduction of the overall Ad-hoc Operations Support budget. | Rhona Atkinson |
| 20 | ② | CI29 | Cancel ESCROW Agreements | 12,000 | 12,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by reviewing ESCROW arrangements and cancelling those for less critical applications. | Rhona Atkinson |
| 21 | ② | CI30 | Reduce ad-hoc support budget | 10,000 | 10,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by a reduction of the overall Ad-hoc Technology & Information Systems Support budget. | Rhona Atkinson |
| 22 | ⊘ | CI31 | Reduce Training Budget | 1,000 | 1,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved through building on previous training by identifying very specific areas for further development, and by exploring opportunities for joint training sessions with other teams, services and partner organisations (e.g. Aberdeenshire Council) as a means to reducing costs. | Rhona Atkinson |
| 23 | ② | CI32 | Reduce Modernisation Fund | 20,000 | 20,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved via a reduction in the overall Modernisation Fund. | Rhona Atkinson |
| 24 | ② | CI33 | Accord Card function | 119,000 | 119,000 | Wayne Connell 21 July 2009 Complete - Savings achieved by removal of budget held for purchase or replacement of Accord Cards. | Jacek Nowak |
| 25 | Ø | CI34 | Kittybrewster Contact Team | 10,000 | 10,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the reduction of the overall equipment hire budget. | Jacek Nowak |
| 26 | Ø | CI35 | Restructure of Quality & Assurance section in Operations team of Service Design and Development | 12,000 | 12,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the restructure of a part of the operations team due to existing vacancies to permit the better matching of skills required to the remit of the team, as it has developed in recent years. | Rhona Atkinson |
| 27 | ② | CI36 | Restructure of Team Leader (Tech) | 42,000 | 42,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved from applications made via the Corporate ER/VS exercise and resulting scope of a restructure to enable their management by one Team Leader. | Rhona Atkinson |
| 28 | ② | CI37 | RCC Support Budget reductions | 13,000 | 13,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the top slicing of several small budgets to produce further | Jacek Nowak |

| | | | | | | efficiencies. | |
|----|----------|------|---|---------|---------|---|----------------------|
| 29 | Ø | CI38 | Reduction of Management and General Costs | 25,000 | 25,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved by the top slicing of management and general costs to drive further efficiencies. | Jacek Nowak |
| 30 | Ø | CI39 | Redundancy of Modernisation & Innovation Manager | 58,000 | 58,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved via the deletion of the Modernisation & Innovation Manger post via the Corporate exercise on ER/VS. | Rhona Atkinson |
| 31 | | CI40 | Delete 1 Change Manager post | 43,000 | 43,000 | Dorothy Anderson 19 June 2009 Complete - A further Change Manager post has been deleted from the overall structure. The post was vacant. | Rhona Atkinson |
| 32 | Ø | CI41 | Re-alignment of Investigation Unit to Audit | 100,000 | 100,000 | Martin Murchie 17 June 2009 £64,000 has been removed from the base budget by the disestablishment of posts. 3 further posts remain vacant. The overall strategy to ensure delivery of the Audit Plan and this saving is currently being progressed. | Martin Murchie |
| 33 | Ø | MS01 | Torshavn Fund - Cessation of contribution for one year as there are adequate funds meantime | 10,000 | 10,000 | Carol Wright 16 October 2009 Removed from Budget - Completed | Roderick MacBeath |
| 34 | Ø | MS02 | Remove Community Council small grant of £3,000 each and replace with £1,000 for each Councillor's Ward Budget | 69,000 | 69,000 | Carol Wright 16 October 2009 This is complete, actioned and the Councillors advised of re-instatement of ward budgets. | Roderick MacBeath |
| 35 | ② | RM01 | Messenger post (DS) | 12,000 | 12,000 | Carol Wright 16 October 2009 The vacant post will not be filled in 2009/10 - completed | Roderick MacBeath |
| 36 | ② | RM02 | WPO post (DS) | 19,000 | 19,000 | Carol Wright 16 October 2009 The vacant post will not be filled in 2009/10 - completed | Roderick MacBeath |
| 37 | Ø | RM03 | Reduction in Headcount through VS/ER exercise (DS) | 66,000 | 66,000 | Carol Wright 16 October 2009 These savings relate to the retirement in March 09 of 4 post holders, the posts are disestablished | Roderick MacBeath |
| 38 | ② | RM04 | Reduction in Headcount from VS/ER (CPU) | 23,000 | 23,000 | Carol Wright 16 October 2009 Post holder retired March 09, post disestablished - completed | Craig Innes |
| 39 | Ø | RM07 | Reduction in Headcount from VS/ER (HR) | 54,000 | 54,000 | Carol Wright 16 October 2009 Employees left under VS/ER and posts are now deleted, therefore 100% of savings will be achieved - completed | Ewan Sutherland |
| 40 | ② | RM08 | Removal of clerical assistant post (CC) | 20,000 | 19,891 | Susan Cooper 29 October 2009 Budget to related vacant post deleted. Saving achieved. | Susan Cooper |
| 41 | ② | RM09 | Removal of admin/clerical assistant post (CC) | 19,000 | 19,084 | Susan Cooper 29 October 2009 Budget to related vacant post delete Completed and achieved. | Susan Cooper |

| 42 | ② | RM10 | Efficiencies gained from VS/ER exercise (DS) | 44,000 | 44,000 | Carol Wright 16 October 2009 This saving is based upon the replacement of ER/VS staff on lower scale points. One was refused but £10k is achieved from RM23, and further savings achieved from recruitment at lower scales and posts held vacant meantime | Roderick MacBeath |
|----|----------|-------|--|---------|---------|---|----------------------|
| 43 | ② | RM11 | Management of procurement vacancies (CPU) | 109,000 | 109,000 | Carol Wright 16 October 2009 The budget has been reduced and it is anticipated that ongoing restructure of posts will achieve these savings. | Craig Innes |
| 44 | Ø | RM13 | Contract rebates from photocopier contract (CPU) | 50,000 | 50,000 | Carol Wright 16 October 2009 Retro rebates from suppliers which have increased in value through proactive consolidation and control of contract spends | Craig Innes |
| 45 | Ø | RM14 | Charge for deduction TU subscriptions (CC) | 14,000 | 14,571 | Susan Cooper 17 November 2009 Based on a review of deductions for the first 7 months it would be expected that income of £14,571 would be generated by the end of the year. | Susan Cooper |
| 46 | | RM15 | Charge to pension scheme for staff costs associated with review of the scheme (CC) | 60,000 | 60,000 | Susan Cooper 29 October 2009 Currently expected to be achieved in full by March 2010 | Susan Cooper |
| 47 | | RM16A | Efficiency savings - City Chamberlain | 30,000 | 36,000 | Susan Cooper 19 November 2009 Budgets reduced through review of prior year costs and on target to achieve with also additional efficiency savings from a further review of supplies & services costs from microfilming. | Susan Cooper |
| 48 | ② | RM16C | Efficiency savings - City Solicitor | 50,000 | 50,000 | Carol Wright 16 October 2009 Relevant budget lines have been removed/reduced. Complete | Jane MacEachran |
| 49 | ② | RM17 | Savings from insurance tender (CPU) | 250,000 | 250,000 | Carol Wright 16 October 2009 Insurance budget lines across Aberdeen City Council have been reduced accordingly. Complete | Craig Innes |
| 50 | ② | RM19 | Saving from Occupational Health Contract (HR) | 36,000 | 36,000 | Carol Wright 16 October 2009 Savings being made in 2009/10 through the new contract let in 2008/09 | Ewan Sutherland |
| 51 | ② | RM20 | Reduction in Corporate training (HR) | 149,000 | 149,000 | Lynis Masson 19 August 2009 The full years savings will be achieved. | Ewan Sutherland |
| 52 | ② | RM21 | Procurement Savings (Central Procurement Unit) | 350,000 | 350,000 | Carol Wright 16 October 2009 The savings have been allocated to a number of commodities across the services. The monitoring of spend against budget is the responsibility of the services | Craig Innes |
| 53 | ② | RM22 | Staffing – review of costs within Financial Services team (City Chamberlain) | 12,000 | 16,393 | Susan Cooper 29 October 2009 Post removed and deleted from budget. | Susan Cooper |
| 54 | ② | RM23 | Support Assistant, Democratic Services | 13,000 | 13,000 | Carol Wright 16 October 2009 Post holder retired in March 09, post disestablished. Full amount £23k but £10k offset against RM10 due to refusal of ER request. Complete | Roderick MacBeath |
| 55 | ② | SL03 | CP&R – removal of 1 x Support Assistant | 19,000 | 19,000 | Kath Beveridge 30 October 2009 This post has been removed from the base budget and is therefore realised | Kath Beveridge |

| 56 | ② | SL07 | CP&R – reduce financial support to the Civic Forum | 20,000 | 20,000 | Kath Beveridge 30 October 2009 Saving made in 2009-10 only as a result of underspend in previous year will not be repeated in coming financial year | Kath Beveridge |
|----|----------|------|---|---------|---------|---|----------------|
| 57 | ② | SL11 | CP&R – administration charge for Fairer Scotland Fund | 110,000 | 110,000 | Kath Beveridge 30 October 2009 Taken from the overall budget provision of 2.4m | Kath Beveridge |
| 58 | ② | SL14 | CP&R: remove 1 x Development Officer post | 35,000 | 35,000 | Kath Beveridge 30 October 2009 Post removed from budget following VSER in previous year | Kath Beveridge |

Responsible OUs **Education, Culture and Sport**

Traffic Light: Amber 2 Green 44

| Report Ref | Traffic Light Icon | Code | Short Name | Full Year Budget Saving £ | Full Year Projected Value £ | Latest Note | Managed By |
|---------------|-----------------------|------|---|---------------------------------|-----------------------------------|--|-------------------|
| 59 | ② | C01 | Reductions to Strategic Leadership sports and cultural grants | 159,000 | 159,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 60 | ② | C02 | 6% Reduction in Culture & Learning grants to Community Projects | 43,000 | 43,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 61 | Ø | C03 | 6% reduction in grants to leased community centres | 33,000 | 33,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 62 | ② | C04 | Reduction of opening hours of libraries | 110,000 | 110,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 63 | Ø | C05 | Reduce Central Library opening hours | 36,000 | 36,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 64 | Ø | C06 | Closure of Branch Libraries | 50,000 | 50,000 | Mary Bowie 28 October 2009 Report on Community Hubs to be submitted to Education, Culture & Sport Committee in October.2009/10 savings will be achieved. Still on target for full completion. | Mark Armstrong |
| 65 | ② | C08 | Community Training Unit – Staff Reductions | 27,000 | 27,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 66 | ② | C09 | CRIS limited centralist model | 12,000 | 12,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 67 | ② | C10 | Staff Reduction of NCPO Posts | 150,000 | 150,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 68 | ② | C11 | Reduction in Staffing - Museums & Galleries | 100,000 | 100,000 | Mary Bowie 10 November 2009 Redesign of Service at final stage, with full report to ECS Committee on 24 November 2009. If agreed, implementation to commence immediately thereafter to the timeframes set by the Council's streamlined job matching process. In the meantime, only essential spend being authorised. Budget already reduced by value of savings and Service will achieve full savings. Still on target for completion. | Mark Armstrong |
| 69 | Ø | C12 | CLD Staff reductions | 228,000 | 228,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |

| 70 | ② | C13 | Citywide Creche Income Increases | 13,000 | 13,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |
|----|----------|-----|---|-----------|---------|--|-------------------|
| 71 | Ø | C14 | Deliver arts development service through neighbourhood based facilities | 10,000 | 10,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 72 | ② | C15 | City Moves Service reduction | 17,000 | 17,000 | Mary Bowie 10 November 2009 COMPLETE | Mark Armstrong |
| 73 | | C90 | Aberdeen Performing Arts | 50,000 | 50,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 74 | ② | C91 | Powis Community Centre | 40,000 | 40,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 75 | | L01 | Staffing Adjustments due to Roll Reduction | 288,000 | 288,000 | Mary Bowie 29 October 2009 This savings proposal is on target - reflected in established budgets. | David Leng |
| 76 | ② | L02 | School Transport - efficiency saving | 160,000 | 160,000 | Mike Hearns 13 November 2009 Having recently completed a tendering exercise the projected outturn for this budget is £160,000 less than the expenditure last year. The spending is being monitored throughout the year as additional numbers of pupils require transport at various times and this may impact on the end of year outturn. | Jim Stephen |
| 77 | | L03 | Pre School Nursery Restructuring | 73,000 | 73,000 | Mary Bowie 28 October 2009 COMPLETE | Rhona Jarvis |
| 78 | Ø | L04 | Catering, cleaning and Janitorial Services – Efficiency | 700,000 | 700,000 | Mary Bowie 28 October 2009 The new Cleaning contract has been awarded and will be implemented in all schools from August. In addition the new janitorial arrangements are also being implemented in the same timescale, with subsequent efficiencies. Managed by Environment and Infrastructure who advise the saving is on target. | Jim Stephen |
| 79 | <u> </u> | L05 | Reduction in overall staff costs for new and combined schools | 185,000 | 135,000 | Mary Bowie 29 October 2009 Anticipated £50,000 slippage for 3R's delays but partially offset through recruitment, balance being identified and alternative savings identified. | David Leng |
| 80 | ② | L06 | Rationalisation of Culture & Learning Support Teams across the city | 200,000 | 200,000 | Mary Bowie 28 October 2009 Reviewing which central service costs and which back office costs can be removed and make the saving. Cost Centres to be adjusted for September report. | Jim Stephen |
| 81 | _ | L09 | Out of Authority Placements | 1,100,000 | 598,000 | Jonathan Belford 20 November 2009 A rigorous review of placements led by the Head of Service with Service Managers is ongoing to review placements to implement packages of support to facilitate return to home or alternative care within Aberdeen. One additional place will be available at the Willows children's Unit from October /November which will contribute to this saving (possibly to the order of 20k) Projected overspend at present is £1,171,000 across the two services and the development of the | Rhona Jarvis |

| | | | | | | proposed Intensive community support service will have an impact on this budget in the year 2010/11. New screening, resource and authorisation arrangements will be implemented in January 2010 which will impact on numbers of children being accommodated and going to residential school. | |
|----|----------|------|--|-----------|-----------|--|-------------------|
| 82 | ② | L10 | 2% efficiency saving across special schools | 78,000 | 78,000 | Mary Bowie 09 October 2009 COMPLETE - budget adjusted | Rhona Jarvis |
| 83 | | L11 | 2% ASN Efficiency | 402,000 | 402,000 | Mary Bowie 09 October 2009 COMPLETE - budget adjusted | Rhona Jarvis |
| 84 | Ø | L12 | Efficiencies from Non- statutory Education Services | 313,000 | 313,000 | Mary Bowie 10 November 2009 Arts Ed contribution towards this saving is complete | David Leng |
| 85 | | L13 | Review Of Breakfast Provision | 600,000 | 600,000 | Mary Bowie 28 October 2009 COMPLETE | Rhona Jarvis |
| 86 | ② | L14 | Review Of Additional PE Teachers | 304,000 | 304,000 | Mary Bowie 28 October 2009 COMPLETE | Rhona Jarvis |
| 87 | Ø | L16 | Review Pupil Support Assistant (PSA) provision | 1,500,000 | 1,500,000 | Mary Bowie 28 October 2009 COMPLETE - workforce reduced therefore salary costs have reduced proportionately to achieve saving | Rhona Jarvis |
| 88 | | L90 | NPAF Further Efficiencies | 600,000 | 600,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 89 | | N01 | 4 vacancies held pending outcome of VS/ER and restructuring | 97,000 | 97,000 | Mary Bowie 28 October 2009 Measures in place to achieve year on year savings of £60k due to disestablished posts. Vacancies will be managed to achieve the further saving required in $2009/10$. | Jim Stephen |
| 90 | Ø | N02 | Efficiencies from streamlining of processes e.g. through Infosmart | 10,000 | 10,000 | Mary Bowie 28 October 2009 On target to be achieved by 31/03/10. | Jim Stephen |
| 91 | ② | SP01 | Beach Leisure Centre | 17,000 | 17,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |
| 92 | ② | SP02 | Westburn Tennis Centre | 8,000 | 8,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |
| 93 | ② | SP04 | Kings Links | 8,000 | 8,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |
| 94 | ② | SP05 | Westburn Outdoor Centre | 1,000 | 1,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |
| 95 | ② | SP06 | St Machar Outdoor Centre | 22,000 | 22,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 96 | ② | SP07 | Hilton Outdoor Centre | 1,000 | 1,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |

| 97 | ② | SP08 | Northfield Pool | 7,000 | 7,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
|-----|----------|------|---------------------------|--------|--------|--|-------------------|
| 98 | ② | SP10 | Bucksburn Swimming Pool | 20,000 | 20,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 99 | ② | SP11 | Kincorth Sports Centre | 40,000 | 40,000 | Mary Bowie 28 October 2009 COMPLETE | Mark Armstrong |
| 100 | Ø | SP13 | Aulton Pavilion | 1,000 | 1,000 | Mary Bowie 28 October 2009 Still on target for full completion. | Mark Armstrong |
| 101 | ② | SP14 | Sports Posts | 75,000 | 75,000 | Mary Bowie 03 July 2009 Savings proposal is on target. To be reflected in budgets at point of transfer to Trust. | Graham Wark |
| 102 | ② | SP17 | Peterculter Sports Centre | 40,000 | 40,000 | Mary Bowie 28 October 2009 complete | Mark Armstrong |

Responsible OUs **Enterprise Planning and Infrastructure**

Traffic Light: Green 45

| Report Ref | Traffic Light Icon | Code | Short Name | Full Year Budget Saving £ | Full Year Projected Value £ | Latest Note | Managed By |
|---------------|-----------------------|------|--|---------------------------------|-----------------------------------|--|--------------|
| 103 | ② | CI01 | Removal of Graphics Design Officer post | 42,000 | 42,000 | Louise Scott 09 November 2009 Saving complete and fully realised | Louise Scott |
| 104 | ② | CI02 | Removal of Production Officer | 36,000 | 36,000 | Louise Scott 09 November 2009 Saving complete and fully realised | Louise Scott |
| 105 | ② | CI03 | Retiral of Events Officer | 34,000 | 34,000 | Louise Scott 02 November 2009 Saving complete and realised in full | Louise Scott |
| 106 | Ø | CI04 | Removal of 50% of Marketing Executive post | 18,000 | 18,000 | Louise Scott 09 November 2009 Saving complete, post removed through VS | Louise Scott |
| 107 | Ø | CI05 | Removal of Events Delivery Manager post | 50,000 | 50,000 | Louise Scott 09 November 2009 Saving complete as staff member will be on secondment for full year. | Louise Scott |
| 108 | Ø | CI45 | Unassigned hours to specific posts - Louise Scott - EP & I | 38,000 | 38,000 | Dorothy Anderson 19 June 2009 Complete - Saving achieved via the deletion of unassigned hours to specific posts within the structure. | Louise Scott |
| 109 | ② | CP01 | Increase in parking charges for on and off street and review of Contractor's daily ticket | 150,000 | 150,000 | Kenny Easton 29 October 2009 Income projections show that while income is up the budget target saving will not be met. The reduced income is being offset by staffing costs thereby meeting the budget target. | Hugh Murdoch |
| 110 | ② | CP02 | Increase in charges for residents parking permits | 447,000 | 447,000 | Kenny Easton 29 October 2009 Income projections show that while income is up the budget target saving will not be met. The reduced income is being offset by staffing costs thereby meeting the budget target. | Hugh Murdoch |
| 111 | ② | CP03 | Introduce charges for residents' permits at Foresterhill Zone | 80,000 | 80,000 | Mike Hearns 13 November 2009 Legislation has been approved to roll out implementation from 1st of July 2009. The turnover of permits project that the level of saving will be met even with a high level of user resistance (up to 70%) as there will be savings attributed to lower levels of staffing within the service | Hugh Murdoch |
| 112 | | CP04 | Car Parking Repairs and Maintenance reduction | 45,000 | 45,000 | Kenny Easton 20 August 2009 A cash limited budget applied and the service will be managed within these expenditure limits this year. | Hugh Murdoch |
| 113 | | CP05 | Civil Enforcement of bus lanes | 210,000 | 210,000 | Kenny Easton 29 October 2009 Replacement savings approved at E,P and I Committee 27/10/09 details as follows: Underspend on School Crossing Patrollers £90,000 | Hugh Murdoch |

| | | | | | | Underspend on approved staffing budget for Waste Aware Team £100,000 Savings resulting in reduction in energy costs for unmetered electricity for street lighting/road signs etc £20,000 | |
|-----|----------|------|---|---------|---------|---|--------------|
| 114 | ② | CP06 | Ensuring all in-house permits are procured from the Council | 35,000 | 35,000 | Mike Hearns 13 November 2009 Steps have been taken to adjust permits and expenditure is being monitored on an ongoing monthly basis. This saving will be met. | Hugh Murdoch |
| 115 | ② | F01 | Facilities savings | 150,000 | 150,000 | Kenny Easton 29 October 2009 Detailed breakdown of staff turnover has been produced showing saving being met. | Hugh Murdoch |
| 116 | ② | R01 | Increase in road occupation charges | 20,000 | 20,000 | Kenny Easton 29 October 2009 Charges increased. Monthly monitoring of income in place. Currently on track to meet saving | Hugh Murdoch |
| 117 | Ø | R02 | Introducing charges associated with disabled car parking | 15,000 | 15,000 | Kenny Easton 29 October 2009 EP and I Committee in September noted that introducing charges was not an option due to new legislation taking effect on 1st October. This saving is now being made through controlling the number of applications approved and installed. | Hugh Murdoch |
| 118 | ② | R03 | Operation of Taxicard | 140,000 | 140,000 | Kenny Easton 29 October 2009 Current projection shows spending to be £10,000 below budget for year end. | Hugh Murdoch |
| 119 | ② | R04 | Remove eligibility for Taxicard scheme from those who are in receipt of financial support | 25,000 | 25,000 | Kenny Easton 20 August 2009 Implemented. Impact will be monitored on a monthly basis. Savings on track to be made | Hugh Murdoch |
| 120 | ② | R05 | Restrict the subsidy to journey within the City boundary | 10,000 | 10,000 | Kenny Easton 20 August 2009 Implemented. Monthly monitoring of expenditure in place. Savings on track to be made | Hugh Murdoch |
| 121 | ② | R06 | Removing the subsidy for the City Tour Bus | 25,000 | 25,000 | Kenny Easton 20 August 2009 Service has been withdrawn. Saving made. | Hugh Murdoch |
| 122 | ② | R07 | Withdrawing the support for the Parks Link bus | 25,000 | 25,000 | Kenny Easton 20 August 2009 Service has been withdrawn. Saving made. | Hugh Murdoch |
| 123 | Ø | R08 | Beach Boulevard Operations | 60,000 | 60,000 | Kenny Easton 20 August 2009 Complete. Saving has been made in base budget | Hugh Murdoch |
| 124 | ② | R09 | Coastal Protection | 40,000 | 40,000 | Kenny Easton 20 August 2009 Complete. Saving has been made in base budget | Hugh Murdoch |
| 125 | ② | R10 | Hedge and Tree Maintenance | 40,000 | 40,000 | Mike Cheyne 11 November 2009 Recent high winds have required additional work operations to take place. Saving still just on track | Hugh Murdoch |
| 126 | ② | R11 | Winter Maintenance | 60,000 | 60,000 | Mike Cheyne 11 November 2009 Due to low temperatures and frosts operations have commenced 2 weeks earlier than planned | Hugh Murdoch |
| 127 | ② | R12 | Roads Service Re-design | 70,000 | 70,000 | Mike Cheyne 11 November 2009 Savings will be made through staff vacancies | Hugh Murdoch |

| 128 | • | RM05 | Reduction in Headcount through VS/ER (1x clerical post, 1 x Admin officer, 1 x Technical officer) (RDD) - EP & I | 71,000 | 71,000 | Lynis Masson 25 June 2009 Completed | Colin Hunter |
|-----|----------|-------|--|---------|---------|--|-----------------------|
| 129 | Ø | RM06 | Removal of project manager, estates surveyor and clerical assistant posts (RDD) - E P & I | 183,000 | 183,000 | Lynis Masson 25 June 2009 Completed | Colin Hunter |
| 130 | ② | RM12 | Increase in staff turnover figure (RDD) - EP & I | 66,000 | 66,000 | Lynis Masson 25 June 2009 Ongoing management of vacancies will achieve these savings | Colin Hunter |
| 131 | ② | RM16B | Efficiency savings RDD - EP&I | 58,000 | 58,000 | Lynis Masson 25 June 2009 Managed through review of costs across Development & Delivery Services | Colin Hunter |
| 132 | ② | RM18 | Reduction in term consultancy (RDD) - EP & I | 125,000 | 125,000 | Lynis Masson 25 June 2009 Achieved by close management of terms contractors | Colin Hunter |
| 133 | ② | S01 | Voluntary Severance within Operational Support Services | 98,000 | 98,000 | Kenny Easton 20 August 2009 One person has withdrawn from the VS/ER process but alternative savings have been found. | George Cruickshank |
| 134 | ② | SL04 | E&ES - removal of 1 x Support Assistant | 19,000 | 19,000 | Mike Hearns 21 July 2009 Savings achieved. Reflected in 2009/10 budget. | Belinda Miller |
| 135 | Ø | SL05 | P&I – removal of 1 x Team Leader (Infrastructure Strategy) post | 53,000 | 53,000 | Mike Hearns 21 July 2009 Savings achieved. Reflected in 2009/10 budget. | Maggie Bochel |
| 136 | ② | SL06 | P&I – removal of 1 x Trainee Planner Post | 24,000 | 24,000 | Mike Hearns 21 July 2009 Savings achieved. Post frozen in 2009/10 budget. | Maggie Bochel |
| 137 | ② | SL08 | E&ES – realignment of Secretarial support to Head of Service | 7,000 | 7,000 | Mike Hearns 21 July 2009 Savings achieved. Reflected in 2009/10 budget. | Belinda Miller |
| 138 | ② | SL09 | Removal of 1 Strategist Post - Research & Information | 58,000 | 58,000 | Mike Hearns 21 July 2009 Savings achieved. Reflected in 2009/10 budget. | Belinda Miller |
| 139 | • | SL10 | P&I – increase in revenue income | 10,000 | 10,000 | Mike Hearns 11 November 2009 Although income is likely to exceed last year's level, projections would suggest that due to the current economic climate and the down turn in housing market activity, the target will not be fully met. However savings identified elsewhere in the budget, including staff costs, will offset the shortfall. | Maggie Bochel |
| 140 | ② | SL12 | P & I: remove Building Standards Trainee Post | 20,000 | 20,000 | Mike Hearns 21 July 2009 Savings achieved. Post frozen in 2009/10 budget. | Maggie Bochel |
| 141 | Ø | SL13 | P & I: removal of Planning Trainee post within Development Management | 25,000 | 25,000 | Mike Hearns 21 July 2009 Savings achieved. Post frozen 20 2009/10 budget. | Maggie Bochel |

| 142 | Ø | SL15 | E&ES – remove Business Gateway budget | 5,000 | 5,000 | Mike Hearns 21 July 2009 Savings achieved. Reflected in 2009/10 budget. | Belinda Miller |
|-----|----------|--------|---|---------|---------|---|----------------|
| 143 | ② | SL90 | Energising Aberdeen | 544,000 | 544,000 | Mike Hearns 21 July 2009 Savings achieved. Reflected in 2009/10 budget. | Maggie Bochel |
| 144 | ② | W01-06 | Charges for Services in Waste Collection | 69,000 | 69,000 | Kenny Easton 20 August 2009 Charges have been increased. Monthly monitoring of income is in place. | Hugh Murdoch |
| 145 | ② | W07 | WEEE savings on transport and treatment costs | 50,000 | 50,000 | Kenny Easton 29 October 2009 Variation to disposal contract in place with SITA. Monitoring on-going to ensure target met. | Hugh Murdoch |
| 146 | ② | W08 | Fleet Efficiencies at a Corporate Level | 300,000 | 300,000 | Kenny Easton 20 August 2009 Savings have been taken in base budgets of all user services | Hugh Murdoch |
| 147 | ② | W09 | Terminate monthly Sheddocksley RCV free bulky item uplift | 4,000 | 4,000 | Kenny Easton 20 August 2009 Completed. Implemented in December 2008 | Hugh Murdoch |

Responsible OUs **Housing and Environment**

Traffic Light: Amber 2 Green 40

| Report Ref | Traffic Light Icon | Code | Short Name | Full Year Budget Saving £ | Full Year Projected Value £ | Latest Note | Managed By |
|---------------|-----------------------|------|--|---------------------------------|-----------------------------------|--|--------------|
| 148 | ② | EN01 | Rationalise and reduce environmental projects undertaken | 6,000 | 6,000 | David Leslie 29 October 2009 This is currently being achieved and these savings will be met. | Norrie Steed |
| 149 | Ø | EN02 | Reduction of one post | 25,000 | 25,000 | David Leslie 29 October 2009 The additional savings of £10k are being made via an Environmental Planner Acting 50% in the fully funded role and Acting interim Project Manager for the Surf project. This is from 26 October 2009 to 31 January 2010 | Norrie Steed |
| 150 | ② | EN03 | Miscellaneous Savings | 5,000 | 5,000 | David Leslie 29 October 2009 We have ceased most adhoc spends and these savings are being met | Norrie Steed |
| 151 | ② | ES01 | Increased Burial charges | 19,000 | 19,000 | Norrie Steed 28 October 2009 Income at the end of period 6 stood at £138,000, or 38.5%. This is behind a straight line profile which would be 50%, or £179,000. However, this is a non-linear, demand led income stream, as demonstrated by the graph of the profile for 2008/09 and the rate of income should, on that basis, start to increase around mid-November 2009. The current year's profile is almost exactly the same as 2008/09. | Norrie Steed |
| 152 | ② | ES02 | Increased Crematorium Charges | 125,000 | 125,000 | Norrie Steed 28 October 2009 Income for the Crematorium stood at £440,000 at the end of period 6. This represents 33.6% of the projected budget. This is, however, a non-linear, demand led budget profile, as shown by the graph for 2008/09, which predicts a steep increase in the rate of income, beginning around the end of November. The current year's profile is very similar to that shown by the graph for 2008/09. | |
| 153 | Ø | ES04 | Increase allotment charges | 10,000 | 10,000 | Gillian Milne 29 October 2009 On track to achieve the full savings of £10,000 | Norrie Steed |
| 154 | ② | ES05 | Review Grounds Maintenance | 482,000 | 482,000 | Norrie Steed 28 October 2009 It is anticipated that the larger part of this saving will come from a reduction in overtime and the reduced use of seasonal staff, as well as a reduction in grass cutting, weed spraying, etc. As a result, Environmental Service gross expenditure (the budget for which was reduced to make the £482,000 target) is under the expected period 6 level of 50%, being £7868000 (or 47.19%), against a 50% profile figure of £8,336,000. | Norrie Steed |

| 155 | Ø | ES06 | Review of Public Toilets | 45,000 | 45,000 | Norrie Steed 28 October 2009 The period 6 budget monitoring statement shows that general manual expenditure on public conveniences stands at £ 68250, which is 34.6% % of the total budget of £197,227 (which has been reduced to meet the 2009/10 targets. Expenditure is therefore £30363 below that which is expected (50%= £98613) and the target savings are on schedule to be made. | Norrie Steed |
|-----|----------|------|--|---------|---------|--|--------------|
| 156 | ② | ES07 | Restructure Environmental Services | 250,000 | 250,000 | David Leslie 29 October 2009 The budget for the management of the service has been adjusted to encompass the required saving and is on schedule. | Norrie Steed |
| 157 | ② | ES08 | Street Sweeping Review | 100,000 | 100,000 | David Leslie 29 October 2009 The street cleansing budget has been reduced to meet the 2009/10 budget savings target and the period 6 budget monitoring report shows that the staffing expenditure stands at £1,248,266, £95,771 less than the 50% profile of £1,344,037. Fuel, servicing and repair costs stand at £229,743, or 35.78% of the total budget set (£642,011)and so savings are on track to be made, being £91,262 under the 50% profile. | Norrie Steed |
| 158 | ② | ES09 | Close Nursery | 150,000 | 150,000 | David Leslie 29 October 2009 Implemented: staff have been transferred or allowed to leave. And the saving has been made. | Norrie Steed |
| 159 | ② | ES10 | Review of In Bloom | 29,000 | 29,000 | David Leslie 29 October 2009 This saving has been made. | Norrie Steed |
| 160 | ② | ES11 | Review of Pets Corner | 20,000 | 20,000 | David Leslie 29 October 2009 At the end of period 6, the net expenditure of Pets' Corner stood at £4374, against a 50% profile of £27,005. However, £7025 (being 50% of all one-off charges) could be added to this, meaning that the actual savings at period 6 are £15605. | Norrie Steed |
| 161 | Ø | ES12 | Duthie Park Store person | 20,000 | 20,000 | David Leslie 29 October 2009 This saving has been made. | Norrie Steed |
| 162 | Ø | ES13 | Review of Central Reservation Maintenance | 10,000 | 10,000 | David Leslie 29 October 2009 Contract hire expenditure stood at £25267, or 12.47% of the total budget of £202,532 at the end of period 6. This set of codes also includes the hire of vehicles and plant, but indications are that this saving will be made. | Norrie Steed |
| 163 | Ø | ES14 | Reduce Membership of People & Places Scheme | 4,000 | 4,000 | David Leslie 29 October 2009 Implemented and saving made. Now an associate member. | Norrie Steed |
| 164 | Ø | ES15 | Closure of Public Toilets | 36,000 | 36,000 | David Leslie 29 October 2009 Expenditure on Public Convenience premises stood at £63224, or 35.6% of the total 2009/10 budget of £179,844. However, this includes a one-off cost of £47,964 for the running of automatic public conveniences. In all ongoing costs such as cleaning, power use, repairs and maintenance, water charges and rates, the expenditure stood at £14695 at the end of period 6, or 9.4%. However, there is £59316 of one-off or irregular payments to be made, and so this | Norrie Steed |

| | | | | | | figure will not remain at such a low percentage, although all savings are well on schedule to be made. | |
|-----|----------|------|--|---------|---------|---|---------------|
| 165 | ② | ES16 | Stopping of Mobile Hire of Toilets | 3,000 | 3,000 | David Leslie 29 October 2009 Implemented and saving made. | Norrie Steed |
| 166 | | ES17 | Review of Patrolmen/Park Attendants | 75,000 | 75,000 | David Leslie 29 October 2009 Implemented as part of overall review of Grounds Services. Some duties have been taken on by City Wardens. | Norrie Steed |
| 167 | ② | ES18 | Stop Courtesy Bus for Crematorium | 20,000 | 20,000 | David Leslie 29 October 2009 Implemented and saving made. | Norrie Steed |
| 168 | Ø | ES19 | Review Sheltered Placement Scheme | 25,000 | 25,000 | David Leslie 29 October 2009 Spend on this stood at £14,374, or41.93 % of the projected budget for 2009/10, at the end of period 6. It is therefore expected that the projected savings will be made | Norrie Steed |
| 169 | ② | ES20 | Review of Ranger Service | 82,000 | 82,000 | David Leslie 29 October 2009 This saving has been made, as reported to the Housing & Environment Committee on 6th October 2009. | Norrie Steed |
| 170 | ② | ES21 | House Garden Maintenance | 20,000 | 20,000 | David Leslie 29 October 2009 This saving has been made. | Norrie Steed |
| 171 | | ES22 | Maintenance cost of Sports Facilities | 198,000 | 174,000 | David Leslie 29 October 2009 An update on progress with these savings in relation to Auchmill will be placed before the Housing and Environment Committee on 19th November 2009. It is anticipated that the savings will be achieved. | Norrie Steed |
| 172 | | ES90 | Hazlehead Golf Course – Unachieved savings from 08/09 | 268,000 | 233,000 | Gillian Milne 02 November 2009 Savings totalling £233,000 have been identified to date and the remaining £35,000 will be achieved through continued careful weekly monitoring of the grounds maintenance and street sweeping labour costs to allow a saving against budget. An update on progress with these savings will be placed before the Housing and Environment Committee on 19th November 2009. | Norrie Steed |
| 173 | ② | H01 | Homeless Co-ordination (H71844) additional income/efficiencies | 386,000 | 386,000 | Gillian Milne 28 October 2009 On track. Risks being actively managed | Allan Whyte |
| 174 | ② | H02 | Re provisioning of accommodation - Supporting People | 50,000 | 50,000 | Gillian Milne 28 October 2009 On track to achieve agreed savings | Craig Stirrat |
| 175 | ② | H03 | Homeless Strategy - Commissioning Strategy | 49,000 | 49,000 | Gillian Milne 28 October 2009 Ontrack to achieve the agreed savings | Craig Stirrat |
| 176 | Ø | H04 | Renegotiation of Contracts - | 500,000 | 500,000 | Gillian Milne 28 October 2009 On track to achieve the agreed | Craig Stirrat |

| | | | Supporting People | | | savings | |
|-----|----------|-------|--|---------|---------|---|---------------|
| 177 | ② | H05 | Homeless Operational - Commissioning Strategy | 37,000 | 37,000 | Gillian Milne 28 October 2009 Remains on track | Allan Whyte |
| 178 | Ø | H06 | Deletion of long term vacancies (Non Housing Repairs & Sales & Consents) | 110,000 | 110,000 | Kenny Easton 25 August 2009 Implemented, Savings have been made | Allan Whyte |
| 179 | ② | H07 | Community Safety Antisocial Behaviour | 50,000 | 50,000 | Kenny Easton 28 October 2009 Required savings will be delivered. | Craig Stirrat |
| 180 | | OSC01 | Efficiencies in operational support | 143,000 | 143,000 | Gillian Milne 28 October 2009 The saving will be achieved through close management of vacancies and budgets for general administration costs. The full amount will be saved. | Gillian Milne |
| 181 | | PP01 | Pest Control Charge | 2,000 | 2,000 | Norrie Steed 09 November 2009 Firstly, apologies to all colleagues who have access to and who may have previously posted updates to this saving: I mistakenly deleted almost all of the previous entries! However, I'll try to provide the detail for them all here: End of period 1 -no income recorded, total budget income £10404; End of period 2 -£396 income recorded; End of period 3 -£1014 income recorded; End of period 4 - £1899 income recorded; End of period 5 -£2435 income recorded -although this is a non-linear on demand income profile, savings will have to be found from elsewhere in the budget if this does not pick up; End of period 6 -same as period 5; and End of period 7 -£3429 or 33.0% of the budget income has been achieved. The likely projection is £7,000, so the shortfall of £3,404 will be made up from the pest control materials budget of £13,008, which, at the end of period 6, was underspent to the amount of £12,264 and is not likely to be fully spent by the end of the current financial year. | |
| 182 | | PP02 | Pest Control Contract Fees | 2,000 | 2,000 | David Leslie 29 October 2009 This has been achieved, with income of £23076 against a projected budget of the same figure. | Norrie Steed |
| 183 | • | PP03 | Increase HMO registration fees | 158,000 | 158,000 | Peter Ewen 09 November 2009 Income at the end of period 7 stood at £161,675, or 64.4% of the projected budget income. This is not a linear profile and there is no reason to think that the increased income will not be achieved. | Norrie Steed |
| 184 | Ø | PP04 | Public Health Team - staff reduction | 31,000 | 31,000 | Peter Ewen 09 November 2009 Staff costs are estimated to be overspent by approximately £50,000, however £40,000 has been cut from agency budgets this year as a corporate e-procurement saving. There has also been a redundancy payment of £15,000 set against the budget. However Landlord registration income against fees will offset this overspend. It is | Norrie Steed |

| | | | | | | therefore expected that this saving will be made. | |
|-----|----------|------|--|--------|--------|--|--------------|
| 185 | ② | PP05 | Contaminated Land Team - staff reduction | 24,000 | 24,000 | Peter Ewen 09 November 2009 See PP04 | Norrie Steed |
| 186 | ② | PP07 | Pest Control Team - staff reduction | 23,000 | 23,000 | Peter Ewen 09 November 2009 See PP04 | Norrie Steed |
| 187 | Ø | T01 | Miscellaneous Savings | 11,000 | 11,000 | David Leslie 29 October 2009 This is composed of: (i) increasing fees for chargeable services-budget of £45,360 :current income at £16,000 -35.3% -not linear profile; (ii) rationalising necessary subscriptions -budget of £10,348: current expenditure at £3,347 or 32.3% of 2009/10 budget; and (iii) not extending the broadband service for teleworkers not fully utilising the system - savings of £3,000 -no expenditure so far. | |
| 188 | ② | T02 | Save £5k in rental | 5,000 | 5,000 | David Leslie 29 October 2009 A less expensive facility has been sourced and saving will be achieved. | Norrie Steed |
| 189 | Ø | T03 | Lose Smoking Control Officer Post | 25,000 | 25,000 | David Leslie 29 October 2009 Budget saving projected is £25,000 and will be made. | Norrie Steed |

Responsible OUs Social Care and Wellbeing

Traffic Light: Red 11 Amber 3 Green 17

| Report Ref | Traffic Light Icon | Code | Short Name | Full Year Budget Saving £ | Full Year Projected Value £ | Latest Note | Managed By |
|---------------|-----------------------|------|---|---------------------------------|-----------------------------------|---|-------------------|
| 190 | ② | SL01 | Removal of 2 Floating Strategist posts | 106,000 | 106,000 | Paul Toseland 11 November 2009 Savings achieved. Reflected in 2009/10 budget. | Graham Hossack |
| 191 | ② | SL02 | Removal of 1 x Support Assistant post | 19,000 | 19,000 | Paul Toseland 11 November 2009 Savings achieved. Reflected in 2009/10 budget. | Graham Hossack |
| 192 | | SW01 | Children's Services, Reduction in Out of Authority Placements | 1,650,000 | 981,000 | Jonathan Belford 20 November 2009 A rigorous review of placements led by the Head of Service with Service Managers is ongoing to review placements to implement packages of support to facilitate return to home or alternative care within Aberdeen. One additional place will be available at the Willows children's Unit from October /November which will contribute to this saving (possibly to the order of 20k) Projected overspend at present is £1,171,000 across the two services and the development of the proposed Intensive community support service will have an impact on this budget in the year 2010/11. New screening, resource and authorisation arrangements will be implemented in January 2010 which will impact on numbers of children being accommodated and going to residential school. | Susan Devlin |
| 193 | | SW02 | Children's Services, Reduction in Out of Authority Fostering Placements | 495,000 | 0 | Paul Toseland 16 November 2009 High risk of increased demand during year applying pressure on this budget. Out of Authority Specialist foster placements will be subject to review by Heads Of Service in similar fashion to the review of residential school placements. Accurate year-end projections are being prepared. | Susan Devlin |
| 194 | ② | SW03 | Children's Services, Reduction in external foster care rates | 120,000 | 120,000 | Paul Toseland 29 October 2009 On track. Contract has been developed for use with foster care providers which sets out clear placement costs which will include a range of supports as part of the placement cost rather than charged as extras. | Susan Devlin |
| 195 | ② | SW04 | Children's Services, Re- provisioning of Early Years Services | 80,000 | 80,000 | Paul Toseland 11 November 2009 Achieved. | Susan Devlin |
| 196 | Ø | SW05 | Children's Services, Early Years Service, Reduction in Staffing | 30,000 | 30,000 | Paul Toseland 11 November 2009 Achieved. | Susan Devlin |

| 197 | | SW06 | Children's Services, Recommissioning of External Services | 260,000 | 200,000 | Paul Toseland 29 October 2009 £200k of the savings currently identified; further proposals to be made to secure remaining £60k of savings Meetings in place in September with voluntary sector partners to identify outstanding savings. Work ongoing scrutinising spend to date and to identify possible savings this year. | Susan Devlin |
|-----|----------|------|--|-----------|---------|---|--------------|
| 198 | ② | SW07 | Children's Services, CWD Reduction in purchase of services from voluntary sector | 50,000 | 50,000 | Paul Toseland 11 November 2009 Achieved. | Susan Devlin |
| 199 | | SW08 | Children's Services, Review of Children's Services, VS/ER Savings | 100,000 | 84,000 | Paul Toseland 29 October 2009 One manager left, on track for 2 more. 2 Service Managers are being retained until implementation of redesign to ensure safe operations. Savings dependent on redesign implementation. Service managers leaving on 30 September. | Susan Devlin |
| 200 | | SW09 | Children's Services, Reduction in Management Costs | 200,000 | 0 | Paul Toseland 29 October 2009 One manager left, on track for 2 more. 2 Service Managers are being retained until implementation of redesign to ensure safe operations. Savings dependent on redesign implementation. Service managers leaving on 30 September. | Susan Devlin |
| 201 | ② | SW10 | Learning Disability Services, Reduction in respite services | 150,000 | 150,000 | Paul Toseland 11 November 2009 Achieved. | Murray Leys |
| 202 | | SW11 | Learning Disability Services, externalisation of specialist day service | 63,000 | 0 | Paul Toseland 29 October 2009 Original proposal collapsed due to withdrawal of prospective provider. Officers now seeking to commission alternative social enterprise organisation to provide. This work is ongoing. | Murray Leys |
| 203 | | SW12 | Learning Disability Services, increase income generation (day care) | 70,000 | 35,000 | Paul Toseland 29 October 2009 Effective start date delayed due to ongoing consultation about day services. Implementation date October 2009. | Liz Taylor |
| 204 | | SW13 | Learning Disability Services, re-provisioning of services | 300,000 | 60,000 | Paul Toseland 29 October 2009 Reviews completed; negotiations ongoing. Unlikely to achieve full saving due to inability to move people to less costly services for human rights/legal reasons. | Liz Taylor |
| 205 | | SW14 | Learning Disability Services, redesign of day care services | 150,000 | 130,000 | Paul Toseland 29 October 2009 5 posts released; further assessment of staffing requirements underway to achieve balance of saving. | Liz Taylor |
| 206 | | SW15 | Learning Disability Services, redesign of day care services | 350,000 | 0 | Paul Toseland 29 October 2009 Agreement with one provider for 26 people to be moved from Day Care services is imminent. This will enable further moves out of day care services and agreements with other service providers to follow. A further range and variety of new initiatives are currently being implemented to enable the closure of existing services. | Murray Leys |
| 207 | | SW16 | Learning Disability Services, reduction in high cost care | 1,850,000 | 500,000 | Paul Toseland 29 October 2009 OLM Contract now in place. All data and pen pictures of the high cost care package providers | Murray Leys |

| | | | packages | | | has been delivered and the Fair Cost Model is being worked on. | |
|-----|----------|------|--|---------|---------|---|--------------|
| 208 | | SW17 | Adult Services, Supporting People, Application of Eligibility Criteria | 500,000 | 0 | Paul Toseland 29 October 2009 Supporting People package costs have been reduced with full figures to be provided for next Budget Monitoring Board. | Murray Leys |
| 209 | ② | SW18 | Mental Health | 204,000 | 204,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |
| 210 | Ø | SW19 | OCSWO, service realignment | 40,000 | 40,000 | Paul Toseland 11 November 2009 Achieved, however re- investment into this area is required and is being considered as part of the review of support services. | Fred McBride |
| 211 | Ø | SW20 | OCSWO, reduce staffing | 35,000 | 35,000 | Paul Toseland 11 November 2009 Achieved. | Fred McBride |
| 212 | ② | SW21 | Adults Services, staffing reduction | 50,000 | 50,000 | Paul Toseland 29 October 2009 On track to be achieved via additional vacancy savings. | Liz Taylor |
| 213 | | SW22 | Older Peoples Services, Coronation Court | 480,000 | 200,000 | Paul Toseland 29 October 2009 Delays due to late delivery of building by contractors. Allocations panel have met to agree allocation of places across OP/LD/PD services – no allocations confirmed by housing. Anticipated opening now November. Reduces potential savings to £200,000 at most. | Liz Taylor |
| 214 | | SW23 | Older Peoples Services, Day Care, Increase Income Generation (day care) | 70,000 | 35,000 | Paul Toseland 29 October 2009 Implementation date 01 October 2009, to be in line with LD charging. Gap in savings will be met across OP day services. | Liz Taylor |
| 215 | Ø | SW24 | Older Peoples Services, Day Care, Reprovisioning of transport | 150,000 | 150,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |
| 216 | Ø | SW25 | Older Peoples Services, reduced in-house residential provision (phase 1) | 300,000 | 300,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |
| 217 | Ø | SW26 | Older Peoples Services, Integrated Care at Home, service redesign | 470,000 | 470,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |
| 218 | Ø | SW27 | Older Peoples Services, Integrated Care at Home, service redesign | 237,000 | 237,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |
| 219 | Ø | SW28 | Older Peoples Services, Day Care Service redesign (reduce staffing requirements) | 30,000 | 30,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |
| 220 | ② | SW29 | Older Peoples Services, Day Care Service redesign (reduce staffing requirements) | 64,000 | 64,000 | Paul Toseland 11 November 2009 Achieved. | Liz Taylor |